HUAWEI

eSpace 7950 IP Phone
Quick Start Guide

MWI

Line buttons

Softkey buttons

Call History button

Contacts button

Home button

Message button

Navigation buttons

Keypad

Headset button

Forward button

Volume button

Speaker button

Mute button
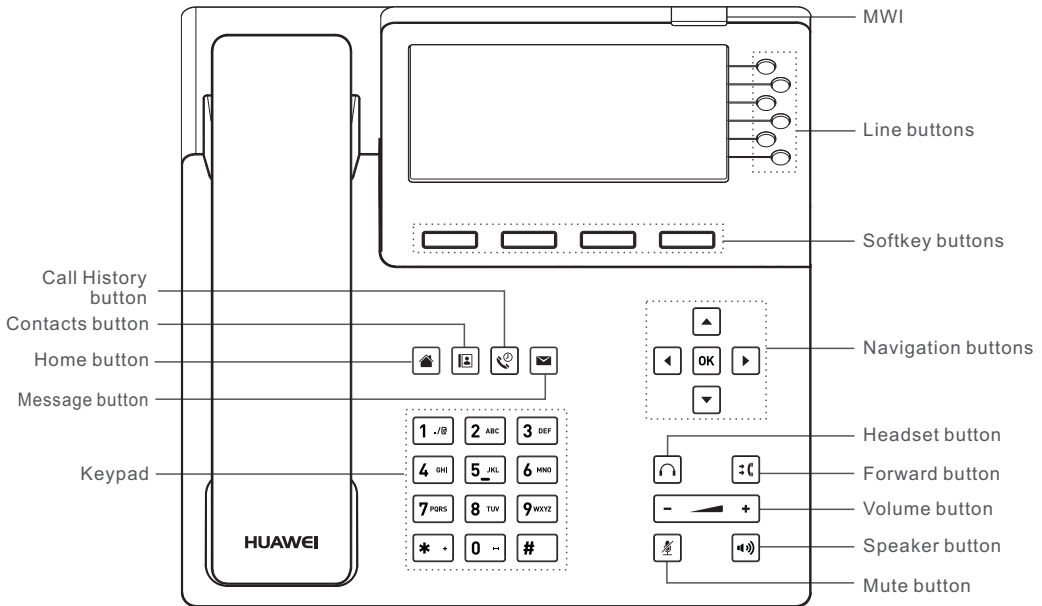
Additional Guides Available

For Additional support for the eSpace 7950, visit **http://support.huawei.com/enterprise**. On the home page, choose **Product Support > Unified Communications and Collaboration > Unified Communications > Unified Communications Endpoints > 7900 Series IP Phone > eSpace 7950** to obtain the latest IP phone documentation including the user guide and administrator guide.

eSpace 7950

- 6-line business IP phone, with a 5-inch true-color screen; thin and stylish
- AAC−LD full-band voice codec; Bluetooth headset ready

- 2 GE ports, support for power over Ethernet (PoE)
- 1 USB port; expansion module support

Packing List

Open the product package and check the items against the following checklist.

Contact your supplier if there are any discrepancies.

- Phone body x 1
- Handset x 1
- Handset cord x 1
- Straight-through network cable x 1
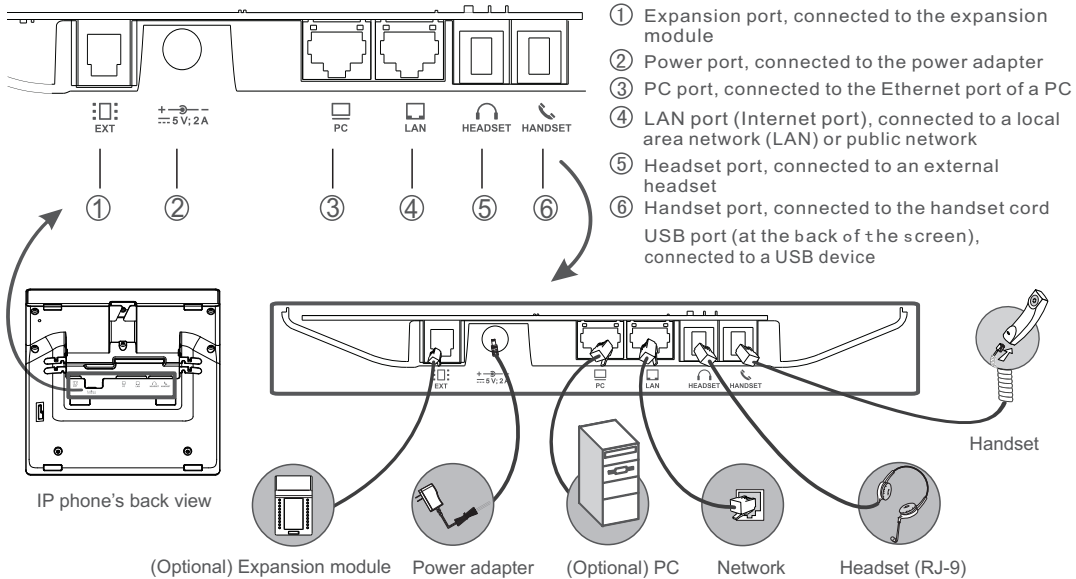- Quick Start Guide x 1

📖 NOTE

The power adapter and the headset must be purchased separately.

Connecting Cables

⚠ CAUTION

Use only the Huawei +5 V DC power adapter. A Huawei warranty does not cover any damage caused by the use of other power adapters.

① Expansion port, connected to the expansion module
② Power port, connected to the power adapter
③ PC port, connected to the Ethernet port of a PC
④ LAN port (Internet port), connected to a local area network (LAN) or public network
⑤ Headset port, connected to an external headset
⑥ Handset port, connected to the handset cord
USB port (at the back of the screen), connected to a USB device

IP phone's back view

Handset

(Optional) Expansion module   Power adapter   (Optional) PC   Network   Headset (RJ-9)

Logging In to Your Phone

Follow the steps below to log in to the home screen of your phone:

1. Power on your phone. The login screen is displayed.
2. Enter your account and password, and press the **Log In** softkey for login.

📖 NOTE

- During a login, ensure that the eSpace 7950 is properly connected to the network (that is, the ⊞ icon is not displayed at the upper right corner of the login screen). If you still fail to log in, contact your system administrator.
- From the login screen, choose **More** ⟩ **Lang.,** the **Language** screen is displayed. You can select a language on this screen.

Placing a Call

You can place a call in any of the following ways:

- Directly dialing a number
  - Pick up the handset or press 🔊 .
    Dial a number and press [OK] or the **Call** softkey.
  - Dial a number and pick up the handset or press 🔊 .
- Using the call history
  Press 📞 , select a record, and press the **Call** softkey.
- Using contacts
  Press 📇 , select a record, and press the **Call** softkey.

Answering a Call

You can respond to a call in any of the following ways:

- Answering a call: Pick up the handset or press 🔊 or the **Answer** softkey.
- Transfering a call: Press the **Transfer** softkey, enter the destination number, and press the **Call** softkey .
- Rejecting a call: Press the **Reject** softkey.
- Ignoring a call: Press the **Ignore** softkey.

Call Hold

You can perform the following operations during a call:

- Press the **Hold** softkey to hold a call.
- Press the **Resume** softkey to resume a call.

Call Transfer

You can transfer an ongoing call to a third-party.

- Blind transfer

  Press the **Transfer** softkey, enter the destination number and press the **Done** softkey.

- Semi-consult transfer

  Press the **Transfer** and enter the destination number. After hearing a ringback tone, press the **Done** softkey.

- Consult transfer

  Press the **Transfer** and enter the destination number. After the other party picks up the phone, press the **Done** softkey.

Call Forward

You can forward a call to a preset forward-to number whenever necessary. To set call forward:

1. Press the navigation buttons and choose **Apps** > **Preferences** > **Call Features** on the home screen of the phone.
2. Select **Call Forward** and press the **Modify** softkey.
3. Select the desired call forward mode and press the **Select** softkey.
4. Select **Number** and press the **Select** softkey.
5. Enter the destination number and press the **Finish** softkey.

DND

You can use the Do Not Disturb (DND) feature to prevent incoming calls from ringing your phone.

- To enable DND
  Press the **DND** softkey. The phone screen displays ⊖ and the message" ⊖ DND enabled".
- To disable DND
  Press the **DND** softkey again. The phone screen no longer displays ⊖ or the message" ⊖ DND enabled".

Local Conference

You can hold a three–party local conference call. A local conference call involving a maximum of six participants is supported.

1. During a call (for example, with user B), press the **Conf** softkey and dial the number of another user (for example, user C).
2. After a call with user C is set up, press the **Join** softkey to implement a three-party conference call.

After a three-party conference call is set up, you can invite more users to the conference. Specifically, press the **Add** softkey, dial the number of another user (for example, user D), and after a call with user D is set up, press the **Join** softkey.

You can also perform conference control operations such as muting a participant, removing a participant from a conference, and ending a conference.

Other Functions

- Corporate directory
  After the corporate directory is configured, you can use your phone to query the corporate contact information in real time.
- Linkage
  After your phone is linked to the eSpace Desktop, you can perform call operations such as placing a call, answering a call, and hanging up using the eSpace Desktop.
- One-key switch
  The eSpace 7950 supports one-key switch, allowing users to switch calls between the eSpace 7950 and any other bound IP phone or mobile phone.

📖 NOTE

For details, see the *eSpace 7950 IP Phone User Guide* or contact your system administrator.

Q&A

Q: I can hear a voice coming from the speakerphone but I cannot hear anything from the handset. Why?
A: The handset cord may be connected to the incorrect port or the connection between the handset cord and the handset port may be loose.

Q: How can I view basic phone information, such as the IP address?
A: Choose **Apps** > **Status** on the home screen of the phone. You can view basic phone information on this screen.

Qualification Card

Inspector: _ _ _ _ _ _ _ _ _ pass

🔴 **HUAWEI**